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Superintendent of Schools

SCHOOL DISTRICT OF CLAY COUNTY

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To:	All School Principals		
From:	Diane Kornegay Assistant Superintendent for Instruction	District Approval	Charlie Van Zant, Jr. Superintendent <i>[Signature]</i>
Date:	November 13, 2014	Division Approval	Diane S. Kornegay <i>[Signature]</i> Assistant Superintendent for Instruction
Memo:	SD-IN-14-014	Subject	STUDENT DRESS CODE

Student Dress and Code of Conduct Guidelines

To ensure the dress and personal appearance of students positively reflects the high standards of our students, our families, our schools, and our community, the following guidelines have been established:

Permitted Apparel

- Outfits are to be tailored in such a manner so as not to expose the body while in normal activity.
- Shorts, dresses or skirts should be **3 inches above the knee or longer**. If leggings are worn, then the top MUST be the proper length of 3 inches above the knee or longer.
- Pants and shorts should be worn at the waistline without the necessity of support whether a shirt is tucked in or out and fastened at the top closure. Belts will be buckled at all times if worn.
- Jeans/pants that have frays/holes above the knee must have something underneath them, such as leggings that cover the skin, so as not to expose skin or undergarments.
- Shirts must cover the shoulder and not expose undergarments in any manner or the midriff.
- The neckline of a shirt must limit exposure of the body.
- Footwear, other than bedroom slippers must be worn at all times.

Non-Permitted Apparel

- Apparel with off-color remarks, pictures, or emblazoned with drug, alcohol or tobacco related slogans.
- Apparel displaying violent imagery.
- Apparel that is deemed to be tight fitting, such as yoga pants, spandex skirts/dresses, leggings without proper length top, cheer shorts, etc. **YOGA Pants are not acceptable attire for school.**
- Sleepwear, such as bedroom slippers, pajamas, etc.

- Tank tops, halter tops, tube tops, spaghetti straps, mesh/see-through shirts.
- Muscle shirts.
- Hats, hoods, bandannas, and caps are not to be worn in class or the buildings unless approved by the administration or for special events.
- Any apparel or accessory determined by administration to present a safety hazard for the student or the school.

Teachers and other school personnel are responsible for sending students to the school administration for dress code violations. Administrators will determine if the student is in violation of the school policies and be responsible for the discipline process. The discipline process is defined as follows:

1st Offense: Parent/guardian will be notified and the student will be given the following options:

- Change the clothing item that violated the school policy by:
 - ❖ Using clothing items that belongs to the student (ex.: gym clothes, other personal garments, etc.);
 - ❖ Ask parent/guardian to bring approved garment(s);
 - ❖ Be issued a school approved garment (ex.: school shirt, gym clothes, plain shirt and/or pants, shorts or athletic gear.
- If the student refuses to take any of the options, they are placed in ISS for the remainder of the day and issued a referral for “failure to follow school rules.”

2nd Offense: Parent/guardian will be notified and a discipline referral will be issued. In addition, the student will be required to change the clothing using the options listed above. The student may also be assigned a school determined discipline (ex.: work detail, after school detention, conferencing with student, ISS for remainder of day).

3rd Offense: Parent/guardian will be notified and a discipline referral will be issued. In addition, the student will be required to change the clothing using the options listed above. The student will be assigned ISS for 1 day or given another consequence deemed appropriate by the administration.

4th and Future Offenses: Parent/guardian will be notified and a discipline referral will be issued. In addition, the student will be required to change the clothing using the options listed above. The student will be assigned ISS for 2 days or given another consequence deemed appropriate by the administration, including OSS. A parent conference is required.